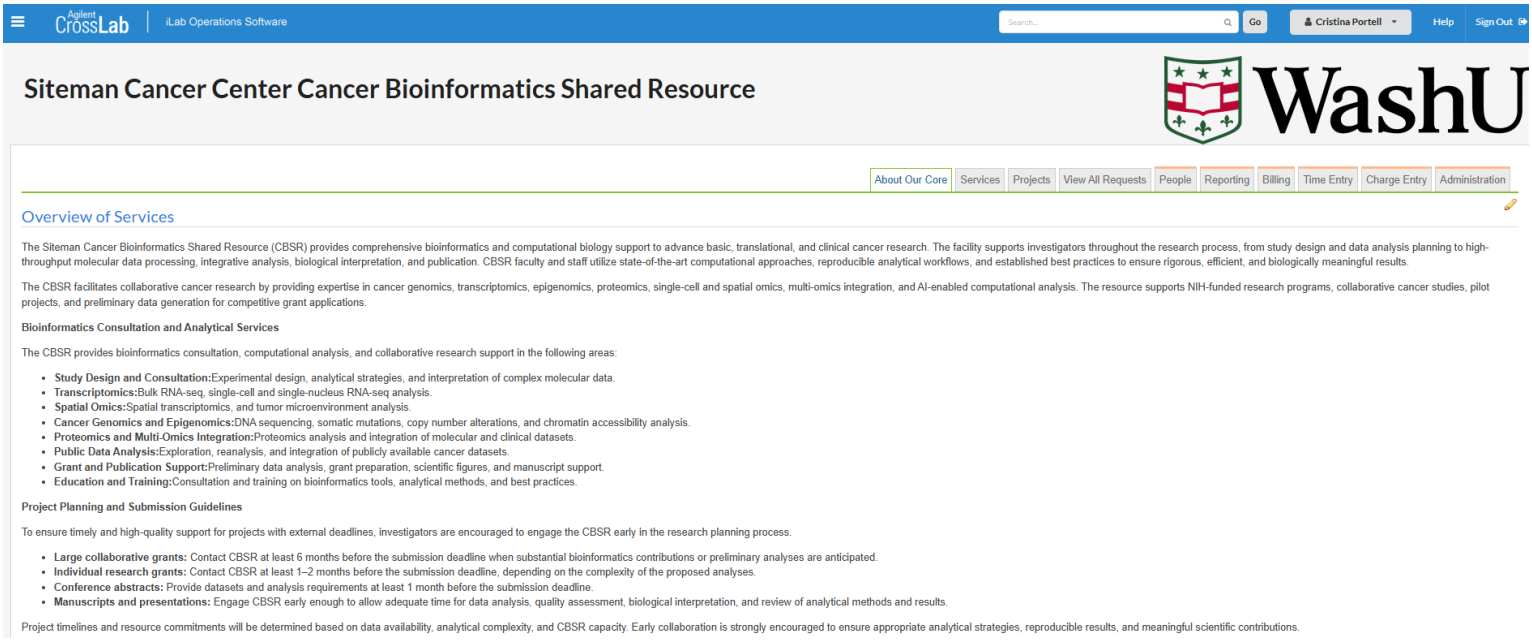
The Siteman Cancer Center Cancer Bioinformatics Shared Resource will be using iLab for all service requests. This will require an iLab account. For billing purposes, one could have already been established for you. Please use the following steps to determine if an existing account is available or if a new account is needed.

1. Navigate to the core page https://wustl.ilabsolutions.com/sc/6880/siteman-cancer-center-cancer-bioinformatics-shared-resource/?tab=about

2. Login with your wustl key. If you have an existing account you will be able to log in without issue. If it appears you have an account set up but you're having trouble logging in, please contact iLab support at **iLabsupport@agilent.com**

3. If an iLab account is needed, click "Register" in the upper right hand corner, and go through the registration wizard.



4. If your lab affiliation is not in the drop down, you can use the WUSTL **Siteman** Admin Lab. Do **not** use the AAA Default lab.

5. Once your registration has been submitted, you will receive an email confirming your submission.

See below for instructions on submitting a service request

To request a CBSR service:

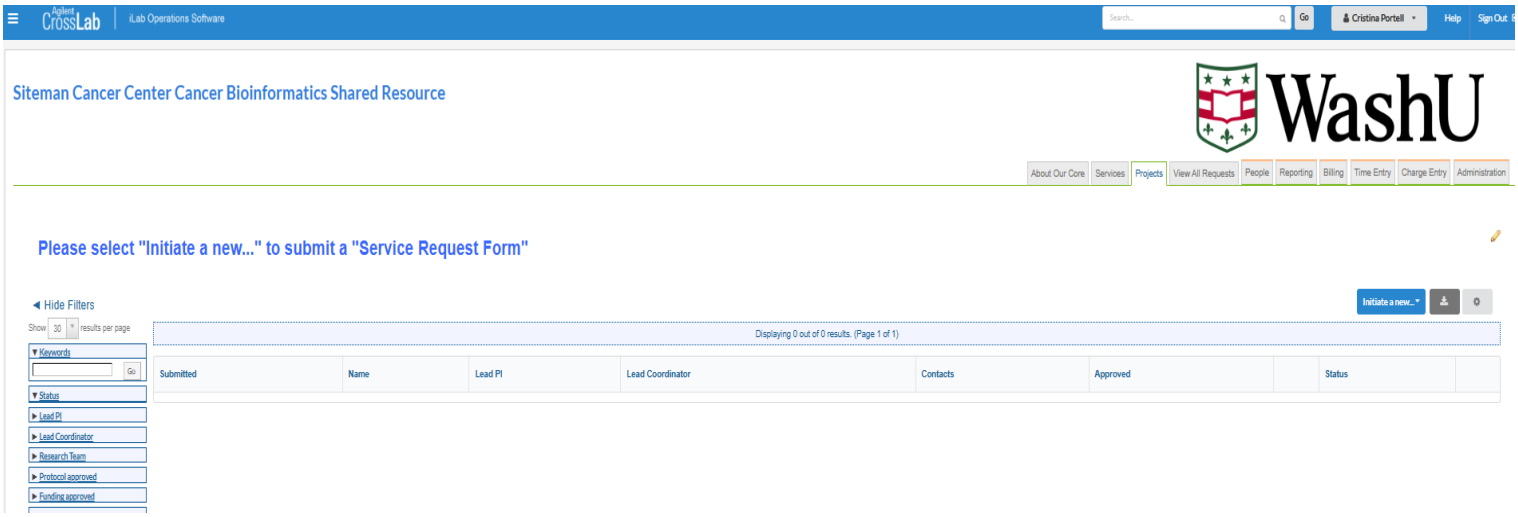
1. Navigate to the Core page https://wustl.ilabsolutions.com/sc/6880/siteman-cancer-center-cancer-bioinformatics-shared-resource/?tab=about

2. At the upper right hand of the page select “Sign in using WUSTL Credentials”

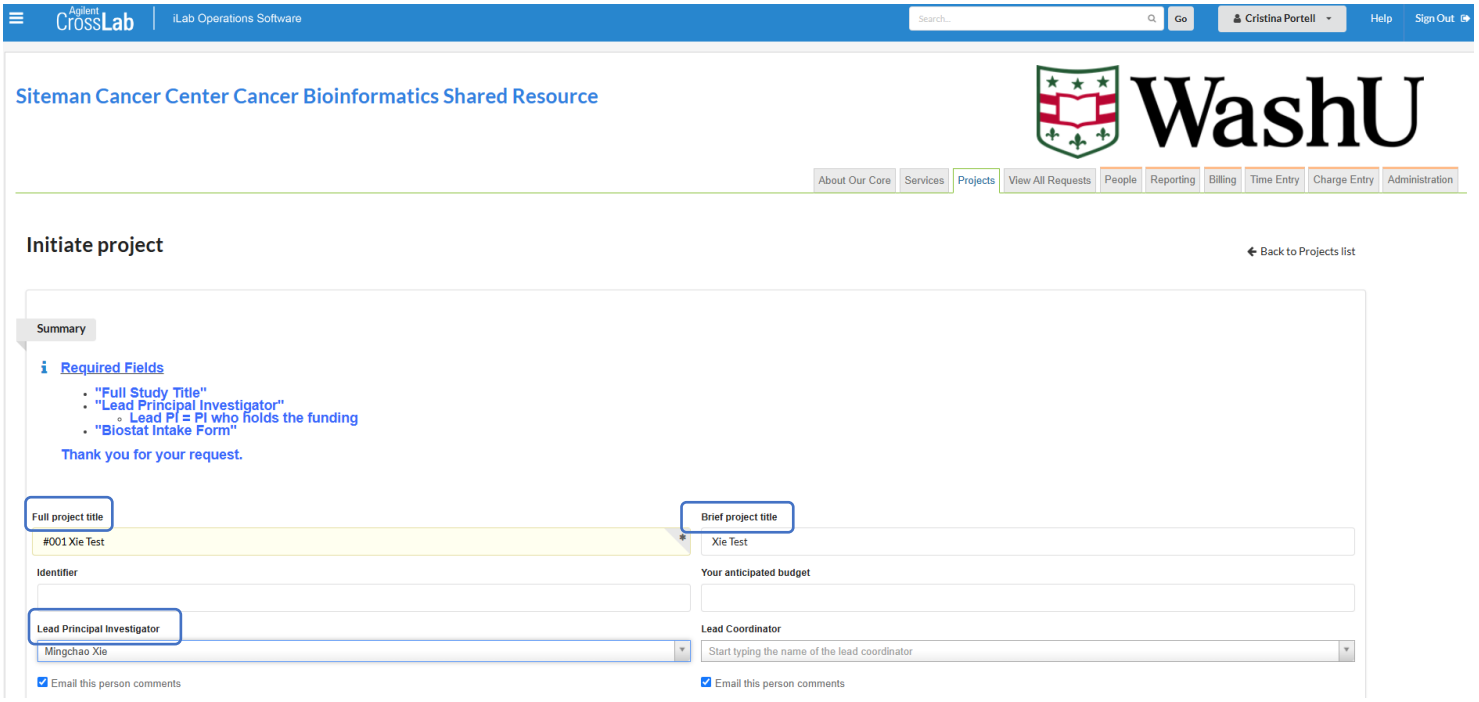
3. Enter your wustl key and password, sign in.

4. Go to the “Projects” tab on the right under the Washington University in St. Louis logo.

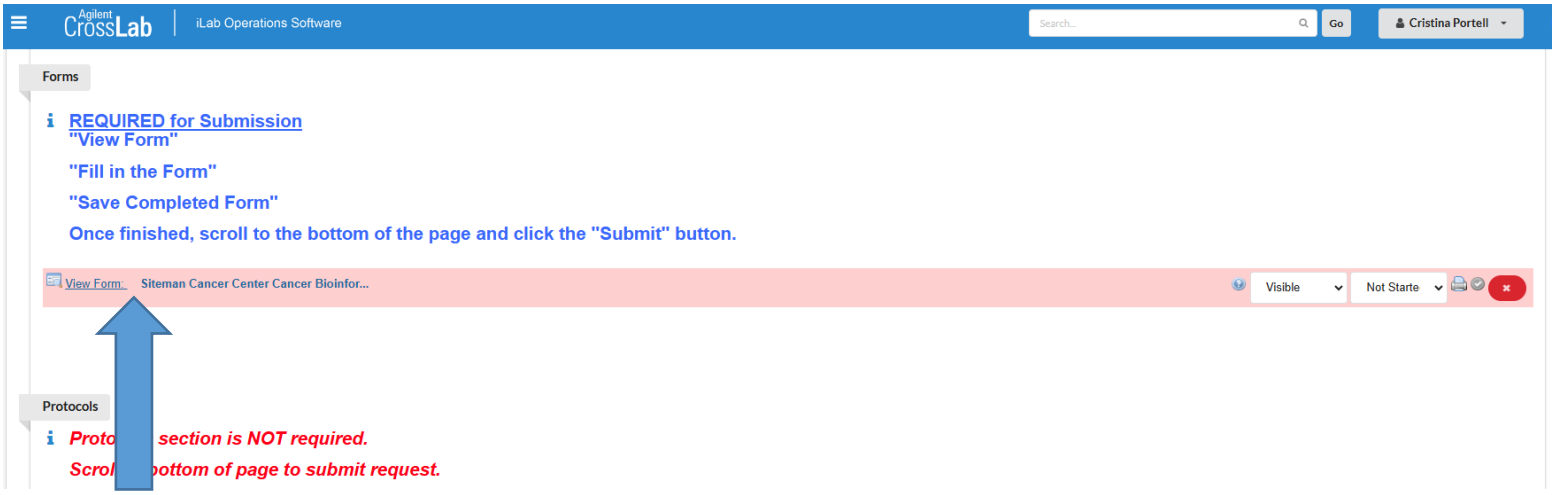
5. Click on the Initiate a new service request form



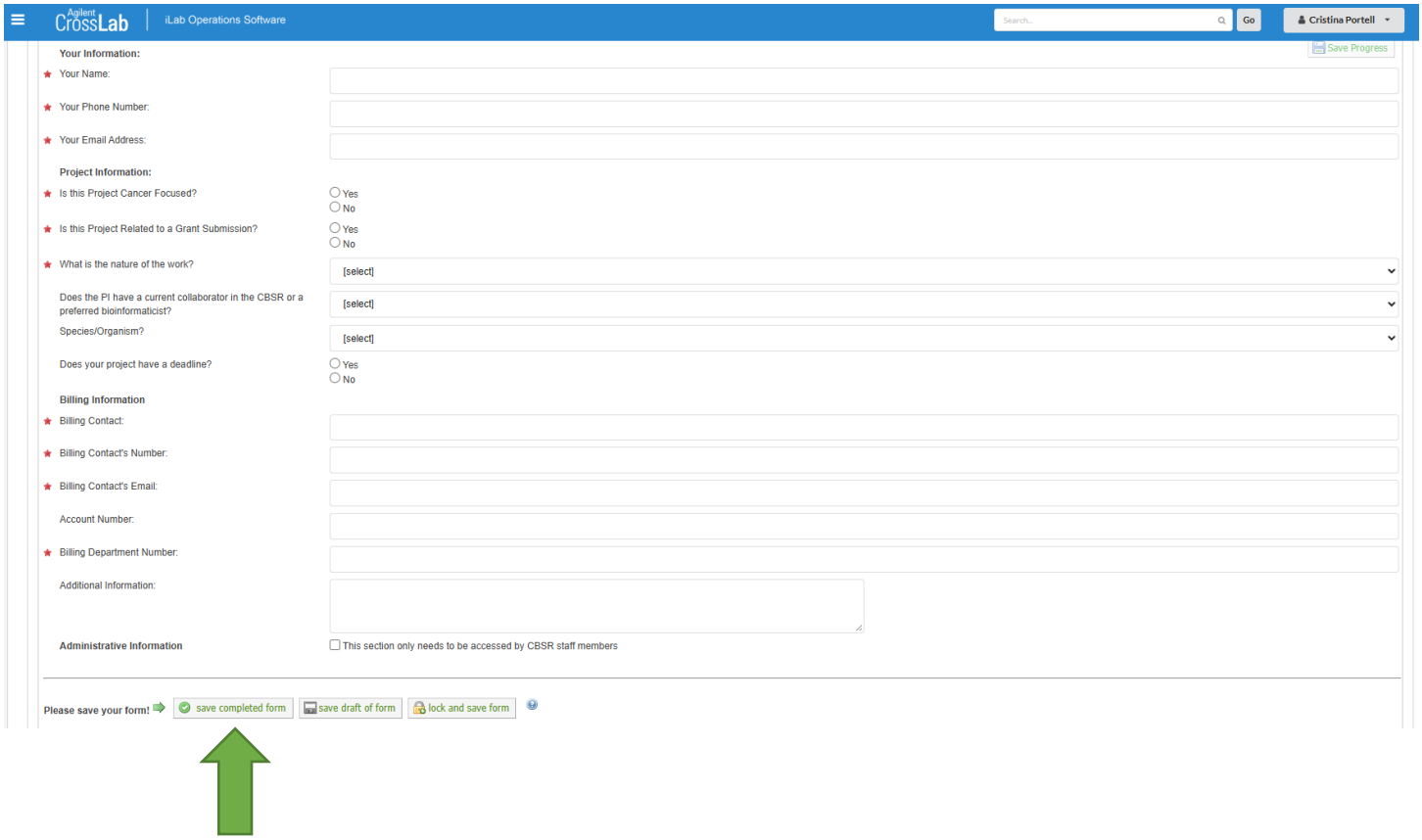
6. Please fill in the full project title and lead principal investigator. Enter the PI name and iLab will search for the iLab account, select the appropriate account. If the project will be referred to using an acronym or a short title, please include this in the brief project title.



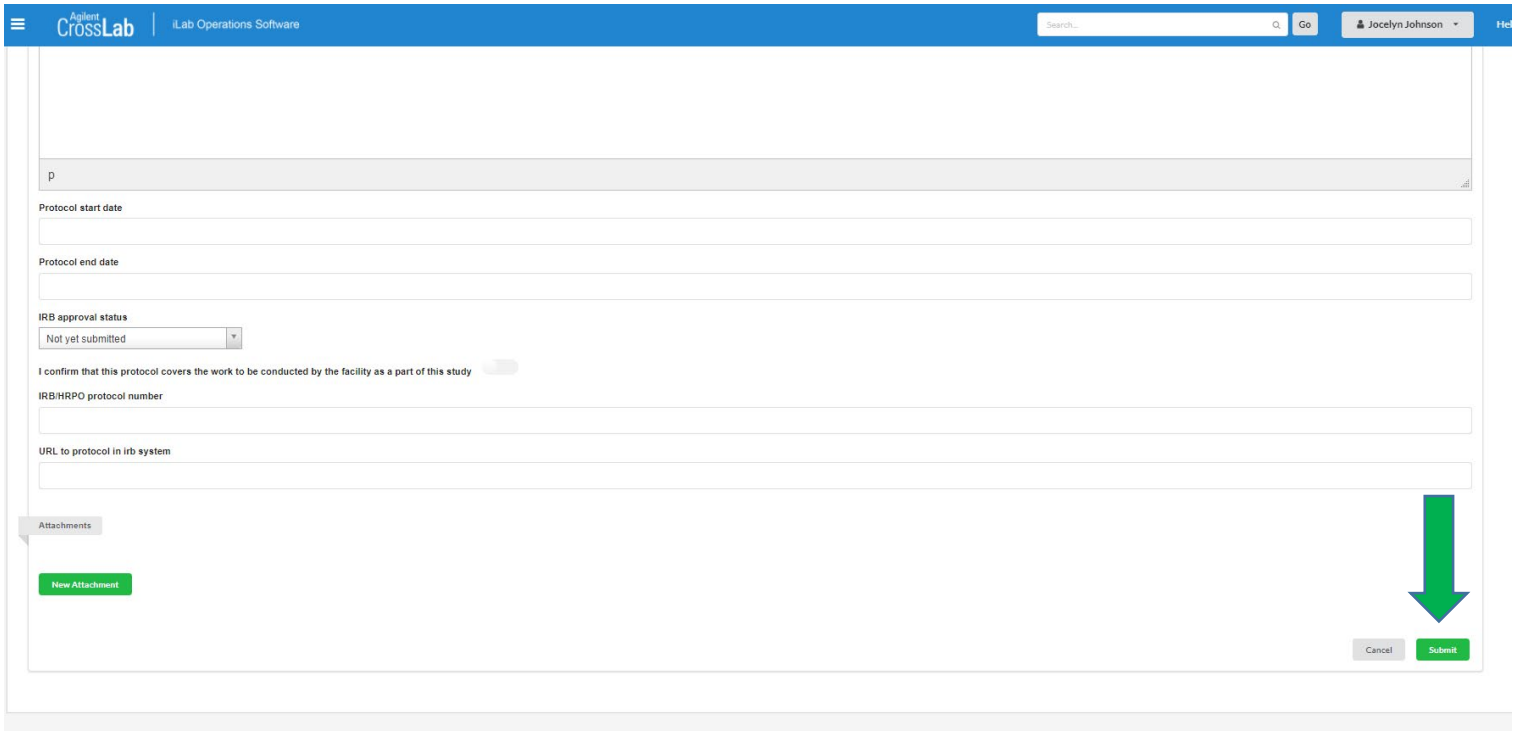
7. Scroll down and click on the CBSR Intake Form



8. On the CBSR Intake Form, enter contact and billing information. NOTE: items with a red asterisk are required. When complete, select the save completed form



9. Protocol information is not required. If you have an IRB status, use the drop down to select the appropriate status and enter the number if applicable. Scroll down and click the submit button.



10. A statistician will contact you in a timely manner.

If you have any questions please contact Cristina Portell at **portell@wustl.edu**